

	Before School Begins	The First Days of School	August and September	October	November and December	January	February and March	April and May
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**Expected Timeline of Events**

<b><i>Mentor provides beginning teacher with information about:</i></b>								
1. Curriculum								
2. School policies and procedures								
3. Classroom environment								
4. Classroom management and discipline								
5. Reasonable expectations								
6. Professional development								
<b><i>Beginning teachers should focus on:</i></b>								
1. Getting to know the students								
2. Allowing students to get to know the teacher and their classmates								
3. Engaging students with content								
<b><i>Mentors should provide strategies for:</i></b>								
1. Instructional preparation								
2. Instructional strategies								
3. Behavior management								
4. Communication skills								
5. Professional development								
TAP: Class Background Study								
<b><i>Beginning teachers should concentrate on strategies for:</i></b>								
1. Family/caregiver conferences								
2. Identifying student needs								
3. Classroom structure to accommodate student differences								
4. Questioning strategies								
5. Individualizing professional growth								
TAP: Plan for Learning, Data Collection Notes, Learning Reflection								
<b><i>Mentors should help beginning teachers identify effective, efficient ways to:</i></b>								

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1. Communicate verbally and with body language								
2. Develop a coherent series of lessons								
3. Evaluate student learning								
4. Conduct student conferences								
5. Individualize professional growth								
TAP: Statement of Professional Responsibilities, Data Collection Notes, Data Summary (optional), Action Plan								
<b><i>Beginning teachers can really focus on:</i></b>								
1. Modifying lessons for individuals								
2. Planning special projects								
3. Transitioning and time on task								
4. Identifying students who might be retained								
5. Working on behavior management TAP: Implement Action Plan								
<b><i>Mentors can help beginning teachers find resources to broaden instruction by:</i></b>								
1. Analyzing interactions with students								
2. Having reflective conversations								
3. Adapting lessons to meet student needs								
TAP: Implement Action Plan								
<b><i>Beginning teachers and mentors can focus on the end in sight by:</i></b>								
1. Seeking new approaches and strategies								
2. Honing strategies for interdisciplinary teaching								
3. Completing end-of-year activities								
4. Reflecting on the year and celebrating successes								
5. Looking forward to the next year								
TAP: Implement Action Plan								